

MINUTES

Cartwright Gardens Community Liaison Group (CLG)

5 February 2014

19:30-21:30

Chair:	Martin Burchett	University of London
Attendees:	Janet Goodricke	Sinclair Sandwich Thanet Ltd
	Ricci de Freitas	Marchmont Association
	Alan Young	SST Residents Association
	David Stephens	University of London
	Richard McEllistrum	Camden Council
	Duncan Palmer	UPP
	Tony Tugnutt	BCAAC
	Nick Belsten	CBRE
	Andrew Richardson	Brookfield Multiplex
	Damian Quinn	UPP
	Marcus Adams	UPP
	David Berry	UPP (Liaison Officer)
	Gehan Raj	Avonmore Hotel
	Gajan Raj	Leigh House Hotel
	Paul Cockle	Crest Hotel
	Chandra Babu	George Hotel
	Rhys Nugent	Tennis user/student
	Dexter Brannard	Tennis user/student
	Emma Foxall	UCL Tennis
	Sven Klinge	Tennis user
	Ulrich Lincoln	St Marys
	Bob McIntyre	Tennis user/local business
Apologies:	Jonathan Simpson	Ward Councillor
	Sarah Hayward	Ward Councillor
	Abdul Hai	Ward Councillor
	Susan Boyle	Rashleigh House Ltd
	PC Michael O'Grady	KCSNT



Debbie Radcliffe

James Laing

BCAAC

Council of Lutheran Church

Distribution: All of the above

www.cartwrightgardens-clg.com

1. Introductions

1.1 The attendees introduced themselves to the Group

1.2 The following specific introductions were made to the Group

- Andrew Richardson from Brookfield Multiplex who will be responsible for the project during the construction period.
- David Stephens from The University of London who is responsible for the Operation of the University's Halls of Residence
- David Berry from UPP who will be acting as the groups Liaison Officer and will oversee the operation of Cartwright Gardens post construction.
- Apologies had been received from the local Councillors

2. The role of the CLG

2.1 The Chair set out the purpose of the group as that set out in the Section 106 planning requirements and to ensure there is genuine and consistent consultation with the community regarding Cartwright Gardens from construction and through to its operation. It is to be a flexible representative group of the local community and neighbours.

2.2 The Chair further explained that the group, and therefore its membership, is a long term commitment and those agreeing to be members of the group should consider if they are prepared to commit to the group on that basis.

2.3 The meeting was advised that the Ward Councillors proposed to attend the group on an alternating basis and the Safer Communities Officer would attend when relevant but did not wish to be a representative, which was held by the meeting to be a sensible approach.

2.4 Clarification was requested as to the management plans that the group would need to consider and these were listed as Construction Management Plan, Open Space Operational Management Plan, Student Management Plan and the Summer Management Plan. Requests were received for the schedule of plans, consultation and submission dates.
Action : Distribute to the group the schedule for consideration and submission of the various management plans- CBRE

2.5 The subject of the tennis courts was raised and specifically the wish from the student representatives and tennis users that the number of courts remain at 4 and not reduce to 2. UCL tennis explained that with 170 members they would need 4 courts for the facility to be usable for them. The University of London made it clear that they have no preference as to the number of courts and if a sufficient case was made for there to be four courts this could be taken forward to planning for

Residential Services discussion and consideration. **Action UCL Tennis and Tennis users to submit evidence of the need for 4 courts to the Liaison Officer.**

Members of the CLG

2.6 The meeting considered the representation on the group and it was suggested that the number of community representatives was insufficient to the need. It was accepted by the group that there was a need to maintain the group at an effective size, however the purpose of the group was to ensure there was genuine consultation and that the group could grow if appropriate. Through discussion it was agreed that the community representation should increase to a maximum of 11 to include the following representatives;

1. Ward Councillor Representative – rolling attendance Councillors Hayward, Simpson and Hai
 2. Church Representative – One from James Laing, Dr Ulrich Lincoln or Miriam Campbell.
 3. Hotelier Representative – Paul Cockle
 4. Hotelier Representative –Gajan Raj (with Chandra Babu acting as an alternative attendee to either 3 or 4)
 5. Business Representative – Nigel Kemp
 6. Marchmont Association – Ricci de Freitas
 6. Bloomsbury Conservation Area Advisory Committee Representative (BCACC) – One from Debbie Radcliffe or Tony Tugnutt.
 7. SST Residents Association Representative – Alan Young
 8. Sinclair Sandwich Thanet Ltd. Representative – TBC
 10. JCR committee president - TBC
 11. Business Representative – Bob McIntyre
- (the above list is as a result of the meeting but also subsequent communication around the group)

The members would also include representatives of the University and UPP as set out in the draft constitution.

Action: The draft Constitution is to be amended and issued for comment. Confirmation is needed of the individual named representatives for each of the groups.

2.7 There was a discussion about openness and transparency and it was agreed that additional relevant people would be invited to attend where



Residential Services appropriate. No objection was raised to members of the local community wishing to observe the meeting.

2.8 Each of the members would have the ability to submit their opinions on each of the plans in turn. Issues raised would have to be responded to and where possible mitigated. If this was not possible, reasons would be given.

3. Draft Construction Management Plan (CMP) and draft Open Space Operational Management Plan (OSOMP)

3.1 The CMP and OSOMP in principle were discussed and hard copies issued as well as copies being available on the CLG web site. The representatives were asked to review the plans and provide feedback to the Liaison Officer by 21 February 2014 in advance of the next meeting. It was accepted that this is a challenging timetable but all were asked to make best efforts to feedback within this timeframe.

Action review plans and feedback – All to respond by 21 February 2014

3.2 Access to the Gardens during the two year construction phase was raised and it was stated that the gardens would form part of the construction site and would therefore not be available to users. Concerns were raised about this by a number of representatives and it was agreed that this would be taken back to Brookfield Multiplex to review this element of the plan and assess the feasibility of amending the plan to mitigate the loss of the gardens for part the construction phase.

Action – Brookfield to review the use of the Gardens during the construction programme and report at next meeting.

4. Date of Next Meeting

Thursday, 27 February 2014 at 19:30 - 21:30hrs

Venue for Next Meeting: Cartwright Gardens, Hughes Parry Hall

Minutes Approved:

Date:

Chair